

George Holmes Bixby Memorial Library Minutes
Board of Trustees Meeting -- September 6, 2012

In Attendance: Nancy Hibbard, Chair; Cathy Gombas, Treasurer; Kelly Marshall, Trustee; Mike Petrovick, Alternate Trustee; Stephanie Lee, Alternate Trustee; and Mary Farrell, Children's Librarian. The meeting was convened at 7:05 p.m.

On Motions Made and Seconded, it was unanimously approved to accept the Minutes of August 2, 2012, as corrected.

Treasurer's Report: There is no Treasurer's Report, as there were only two transactions this month: (i) a deposit from Monadnock Savings Bank of \$1,105 to cover the Library World purchase; and (ii) two bills paid to Baker and Taylor for book purchases.

Announcements: Nancy announced that the Library will be 90 years old next year, and asked for suggestions to celebrate this milestone. The Trustees discussed producing and selling commemorative calendars as a fund-raiser. Kelly Marshall will bring this suggestion to the Friends of the Library.

Librarians' Report: The Library World purchase was completed this month, in the amount of \$1,105, which includes membership to Library World and two desk scanners. Work is ongoing to scan all of the books in the collection.

A team of volunteers, including Paula Hunter, Steve Griffin and Kenneth Campbell, has painted the new fence in front of the library. Gloria will send a note to Paula to express the Trustees' appreciation and gratitude.

On September 15th at 7:30, the Library and the Old Meeting House Society will host a joint fund-raiser, featuring Nanette Perrote performing the songs of Ella Fitzgerald at the Old Meeting House.

Two weeks ago, the Library's air conditioning unit stopped working. Pinney Plumbing came to repair it one week later, and reported that a filter was clogged. A water quality test is being run. Mike will follow up with Pinney to get the test results and find out why there was a delay in this service call. Library stats are attached.

Progress Reports: The air conditioning unit and the de-humidifier are working now. The Pinney invoice dated July 30, 2012 was larger than expected and has not yet been paid. Mike will call Pinney to discuss the Trustees' concerns.

The Trustees discussed plans to keep the Library open for next year's Labor Day celebration, possible special events for the day, and the logistics of staffing the Library with volunteers and docents.

Kelly reported on the August 22, 2012 meeting of the newly-formed Friends of the Library. There were eleven in attendance, with several more expressing interest. In answer to questions raised in the minutes of that meeting, the Trustees confirmed that (i) volunteers for special Friends projects would not need to complete the regular Volunteer application; and (ii) the Library is not able to finance a direct mailing campaign by the Friends group. Minutes from this meeting are attached.

Mary requested the address for the Schotts, to send a thank-you for the books purchased. Cathy will ask Paula for this. Mary related a question received this month regarding the status of certain designated gifts. Nancy will investigate.

The meeting was adjourned at 8:10 p.m.
Respectfully submitted,

Stephanie Lee
Alternate Trustee